

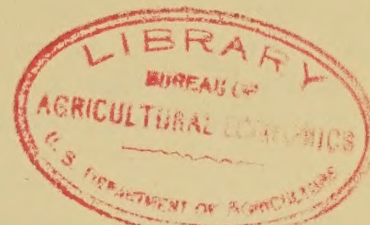
UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WESTERN DIVISION

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WASHINGTON, D. C.

March 17, 1937.

To STATE AGRICULTURAL CONSERVATION COMMITTEES,
WESTERN REGION:



Re: Procedure For Tabulation of Information From 1936 Range
Program Forms - Western Region

A listing sheet form (WR-108) is being provided for use in tabulating data from Report on Examination of Range Land (WR-16), Report of Performance - Range Land (WR-18), and Applications for Payment - Range Land (WR-19). This listing sheet is to be used for both the 1936 and the 1937 Programs, and therefore it provides for listing some range-building practices not included in the 1936 Range Program.

Tabulations will be made by the Statistical Section of the data from forms WR-16, WR-18, and WR-19, after the forms have passed through the Examination Unit in the State Office, because at that time all three forms will be together and all errors will have been corrected. If some Reports on Examination of Range Land (WR-16) covering ranching units for which reports of performance or applications for payment are not on file in the State Office, the data from such forms WR-16 should be tabulated on a separate listing sheet (WR-108). All data will be tabulated by counties.

As soon as the tabulations are complete the WR-108 forms should be forwarded to the Director of the Western Division.

The WR-16 should be returned to the county promptly, because work on the 1937 program can not go forward if the form is not in the county. If only one copy of WR-16 was filled out, special care should be taken to prevent this copy from being lost.

I. TABULATION OF DATA FROM WR-16 TO
THE LISTING SHEET WR-108

Column 1 - Operator: Enter the name of the operator/s shown on the first line of WR-16.

Column 2 - Serial Number: Enter the ranch serial number appearing in the upper righthand corner of form WR-16. If possible, the WR-16 forms should be listed in consecutive numerical order on WR-108.

Column 3 - Total Area of Ranching Unit: Enter the acreage shown in line 5 of WR-16.

Column 4 - Grazing Capacity (Animal Units): Enter the grazing capacity in terms of animal units, recommended by the Range Examiner in line 7, of WR-16.

Column 5 - Grazing Capacity (Animal Units): Enter, in terms of animal units, the grazing capacity of the ranching unit recommended in the Certificate of County Committee of WR-16.

Column 6 - Acres of Range Land per Animal Unit: The figures for entry in this column will be calculated from the data listed on WR-108 by dividing the area of the ranching unit (entered in column 3) by the number of animal units of grazing capacity recommended by the Range Examiner (entered in column 4).

Columns 7 to 19 inclusive - Range Building Practices recommended by County Committee: The headings of these columns represent all the range-building practices appearing in Supplement (b) of WR-B-2 Revised for each of the States of the Western Region. Consequently, not all of the headings may be applicable in any one State.

In the appropriate columns, list the range-building practices recommended by the County Committee for the ranching unit, as shown in the Certificate of County Committee of WR-16.

Columns 17, 18, and 19: These columns will not be filled in for 1936 participants.

Columns 20 to 32 inclusive - Range Building Practices Recommended by Range Examiner: The headings of these columns represent the range-building practices appearing in Supplement (b) of WR-B-2 Revised. Practices recommended by the Range Examiner on page 2 of WR-16 should be entered in these columns as follows: (If the practices recommended by the County Committee are exactly the same as those recommended by the range examiner, it will not be necessary to enter any further data in these columns.)

Column 20: Additional number of acres recommended for contouring as shown in Item 5 or 14 of WR-16.

Column 21: Additional number of springs or seeps recommended in Item 2 or 14 of WR-16.

Column 22: Additional cubic yardage of pits or reservoirs recommended in Item 2 or 14 of WR-16.

Column 23: Additional linear feet of wells recommended in Item 2 or 14 of WR-16.

Column 24: Additional linear feet of water spreading recommended in Item 5 or 14 of WR-16.

Column 25: Additional rods of fencing recommended in Item 3 or 14 of WR-16.

Column 26: Number of acres recommended for reseeding in Item 7 or 14 of WR-16.

Column 27: Number of acres recommended for rodent control in Item 4 or 14 of WR-16.

Columns 30, 31, and 32 will not be filled in for 1936 participants.

NOTE.--The data for listing in columns 7 to 32 inclusive may be shown on the map rather than on pages 1 and 2 of WR-16.

Columns 33 to 39 inclusive:--Status of Land - In these columns list the acreages of land in the ranching unit and of all other land operated in connection with the ranching unit shown at the bottom of page 3 of WR-16.

II. TABULATION OF DATA FROM WR-18 TO LISTING SHEET WR-108

Column 40 - Contouring:--Enter the number of acres shown in Item 3 (B) of WR-18.

Column 41 - Springs or Seeps:--Enter the number of springs or seeps developed, shown in Item 4 (B) of WR-18.

Column 42 - Pits and/or Reservoirs:--Enter the total cubic yardage of all pits and/or reservoirs shown in Item 5 (B) of WR-18.

Column 43 - Wells:--Enter the combined depth in linear feet of all wells dug or drilled, as shown in Item 6 (B) of WR-18.

Column 44 - Water Spreading:--Enter the total linear feet of all water-spreading operations shown in Item 7 (B) of WR-18.

Column 45 - Fences:--Enter the total number of rods of fences constructed, as shown in Item 8 (B) of WR-18.

Column 46 - Reseeding:--Enter the total number of acres of range land reseeded, as shown in Item 9 (B) of WR-18.

Column 47 - Rodent Control:--Enter the total number of infested acres shown in Item 10 (B) of WR-18.

Column 48 - Fire guards:--Enter the total number of linear feet of fire guards constructed as shown in Item 12 (B) of WR-18.

Column 49 - Railing Sagebrush:--Enter the total number of acres of sagebrush railed as shown in Item 11 (B) of WR-18.

Do not enter any data contained in Section II of WR-18.

Columns 50, 51, and 52 will not be filled out for participants in the 1936 program.

III. TABULATION OF DATA FROM WR-19 TO
LISTING SHEET WR-108

Column 53 - Grazing Capacity:--Enter the number of animal units shown in Item 2 of Table II of WR-19.

Column 54 - Gross Range-Building Payment:--Enter the total gross range-building payment as shown in Item 1 of Table I of WR-19.

Column 55 - Maximum payment allowable:--Enter the maximum range-building payment shown in Item 2, Table II of WR-19.

Column 56 - Range building Payment:--Enter the actual range-building payment as shown in Item 3, Table II of WR-19.

George E. Farrell

GEORGE E. FARRELL,
Director, Western Division.

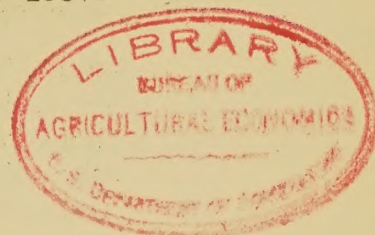
UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WESTERN DIVISION

Washington, D. C.

March 31, 1937.

TO STATE AGRICULTURAL CONSERVATION COMMITTEES
WESTERN REGION:

Re: Method of assigning work sheet numbers under
the 1937 Agricultural Conservation Program



It is important that certain data determined by inspection and measurement of farms under the 1936 Agricultural Conservation Program be made available to State and county committees for the purpose of adjusting soil-depleting bases and productivity indexes, where necessary, and for the purpose of computing the soil-building allowance for such farms under the 1937 Agricultural Conservation Program. The acres of cropland determined by measurement of farms under the 1936 program will be of great value in computing the soil-building allowance on such farms (regardless of their classification as diversion or non-diversion farms) under the 1937 program. Furthermore, the acreage of commercial orchards and vegetable land determined under the 1936 program will be necessary in computing the soil-building allowance for diversion farms under the 1937 program.

Farms for Which Work Sheets Were Filed in the 1936 Program

A. Identical Farms.

Farms which comprise exactly the same acreage in 1937 as in 1936 must in all cases retain the same work sheet number in 1937 that was assigned in 1936. Of course, it is not necessary to execute new work sheets in 1937 for those farms with respect to which work sheets were filed under the 1936 program. The foregoing rule applies even though adjustments from 1936 are made in the soil-depleting bases or productivity indexes for 1937 and regardless of any change in the ownership or operation of the entire farm since the work sheets were filed in 1936.

B. Subdivided Farms.

Where a portion of the farm acreage covered by a 1936 work sheet has been sold, or where a portion of the farm acreage has been rented to another person and is operated by such new party, separately and apart from the remaining portion of the original farm, new work sheets bearing new serial numbers must be executed for each tract. A cross reference to the 1937 work sheet numbers

should be filed with the 1936 work sheet and a cross reference to the 1936 work sheet numbers must be entered on each of the new 1937 work sheets.

If new numbers have not already been assigned to the subdivided farms, the original work sheet number with the addition of letters A, B, etc. may be assigned to the subdivisions for 1937, thus avoiding any necessity for cross reference.

C. Increase in Size of Farm.

Where the size of the farm has been increased by the acquisition of additional acreage in 1937, and where the entire area is under the same ownership in 1937 and is operated as all or part of a single farming unit by the same operator in 1937, a new work sheet bearing a new serial number must be executed for such farm. A cross reference to the 1937 work sheet number should be filed with all the 1936 work sheets for tracts combined in 1937 and a reference to each of the 1936 work sheet numbers must be entered on the new 1937 work sheet.

Farms for Which Work Sheets are Filed in 1937 for Which
No Work Sheets Were Filed in 1936

A work sheet, numbered in the new series, must be filed for all farms participating in the Agricultural Conservation Program for the first time in 1937 if no work sheet was filed in 1936.

As provided in WR State Committee Memorandum No. 101, issued January 4, 1937, new work sheet serial numbers must start with the next highest number ending in 000. The new series of numbers must also be used for subdivided farms, farms which have been increased in size, and farms participating for the first time in 1937.

Once a final identification number has been assigned to a work sheet, it should be retained permanently for reference purposes and it shall not be subsequently assigned to another farm.

The instructions contained in this memorandum relative to the numbering of work sheets must be carefully observed in order that uniform procedure may be followed in both State and county offices and that reference information be made readily available.

George E. Farrell

George E. Farrell,
Director, Western Division.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WESTERN DIVISION

Washington, D. C.

March 27, 1937.

To STATE AGRICULTURAL CONSERVATION COMMITTEES, WESTERN REGION:Re: Instructions for executing Form WR-109 "Land Devoted to
Emergency Forage Crops to be Classified as Neutral".

Form WR-109 has been prepared for the purpose of applying to a farm the provisions of Section 3, Part VIII, of WRB-101 relative to the production of emergency forage crops. It must be executed by any operator who desires to grow any of the emergency forage crops specified in the above section and have the acreage devoted to such crops classified as neutral in 1937 for the reason that an equivalent acreage of soil-conserving crops was winter-killed or destroyed by drought after July 1, 1936.

How to fill out Form WR-109

Form WR-109 must be executed in triplicate. After the form is completed the copies shall be distributed in accordance with instructions stated on the form.

1. State and County Code Numbers and Work-Sheet Number. -- In the upper right-hand corner of the form enter the State and County Code numbers and Work-Sheet number for the farm with respect to which the operator requests the application of Section 3, Part VIII, of WRB-101 relative to emergency forage crops.

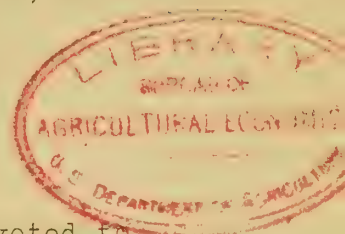
2. State and County. -- In the spaces provided below the heading of the form, enter the State and County names.

3. Application by Operator --

- a. The operator must enter, in the spaces provided, the acreages and names of the soil-conserving crops destroyed by drought or winter-killed after July 1, 1936. The crops eligible for consideration in this respect are biennial legumes seeded in the spring of 1936, perennial legumes, perennial grasses (including crested wheat grass), and lespedeza.

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- b. The operator must not include any acreage summer-fallowed or idle in 1936, or any acreage which normally would not have been used for producing a soil-conserving crop in 1937. This will, therefore, exclude forest trees, green-manure crops, all practices which in 1936 qualified as soil-conserving, and all annual legumes and grasses unless they were seeded in the fall of 1936 for hay or pasture in 1937.
- c. The operator must sign and enter the date in the spaces provided, and he must sign the form prior to May 1, 1937.

4. Approval of County Committee --

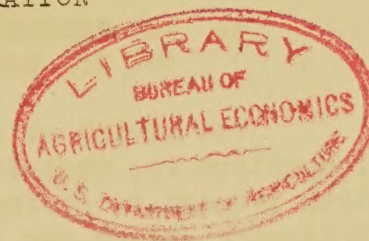
- a. The provision with respect to emergency forage crops was not designed for the purpose of qualifying land for a diversion payment. Its purpose is to provide a forage supply for those operators whose hay crops were destroyed by drought or winter-killed after July 1, 1936, and who would not otherwise be able to produce sufficient roughage crops for their feeding needs in 1937.
- b. Verbal applications made prior to May 1, 1937, are not acceptable, unless the form (WR-109) itself is signed prior to May 1, 1937.
- c. After an examination of the data in the operator's application and of any other data available to the County Committee, the Committee shall enter, on the line provided therefor, the number of acres which may be used for the production of the emergency forage crops designated in the applicable sub-section of Section 3, Part VIII, WRB-101, for the State. An amount of acreage devoted to emergency forage crops in 1937 not in excess of the number of acres approved by the Committee, will be classified as neutral in 1937.
- d. The acreages on the WR-109 form should be checked against the acreages on Form WR-10 (1936 Proof of Compliance). If the information on Form WR-109 differs from that on Form WR-10, the acreages and crops listed on Form WR-10 shall be used by the Committee as a guide. The maximum acreage approved by the Committee shall not be greater than the acreage of the soil-conserving crops herein approved for this purpose and actually shown on Form WR-10. If Form WR-10 was not filed for the farm, the application should be checked against the work sheet.
- e. Section 3 of Form WR-109 shall be signed by a member of the County Committee not later than May 1, 1937. Copies of this form for all applicants shall be mailed to the State Office not later than May 15, 1937.

George E. Farrell
GEORGE E. FARRELL

Director, Western Division.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WESTERN DIVISION

Washington, D.C.



April 2, 1937

To STATE AGRICULTURAL CONSERVATION COMMITTEES,
WESTERN REGION:

Re: Release, by the State Office, of Information to
Welfare Organizations.

The Western Division has had requests from time to time asking what the policy of the Agricultural Adjustment Administration is in regard to the State Agricultural Conservation Office furnishing welfare organizations with information concerning payments to farmers within the State.

The second part of Amendment No. 1 to the Articles of Association for the County Agricultural Conservation Associations provides, in part, as follows:

"The county committee - - - shall make available for public inspection in the office of the Association information in connection with programs under the Act, including information with respect to the acres in each soil-depleting base and the average yields or productivity indexes established for each farm owned or operated by members of the Association, payments received by members of the Association (the latter to be made available for public inspection not sooner than thirty days after the receipt thereof), and expenses of the Association."

Under the provisions of Amendment No. 1, part (2), to the Articles of Association for County Agricultural Conservation Associations, representatives of welfare organizations may call at the county association offices and obtain the following information:

1. Information relative to the rules and regulations issued in connection with the Agricultural Conservation Programs.
2. Information with respect to the acreage in each soil-depleting base and the average yields or productivity indexes established for each farm owned or operated by members of the county agricultural conservation association.

3. The amounts of payments received by members, which information will become available not sooner than thirty days after the checks have been delivered to the members.
4. The expenses incurred by the association in carrying out the program.

The giving of such information as may be available for public inspection is, therefore, primarily the function of the county office. With respect to giving out such information in the State Office, the following policy has been established by the Agricultural Adjustment Administration and should be adhered to in each State Office in the Western Region.

As a general rule State Offices are not to furnish welfare organizations with information other than that which is available to them in the county association offices. However, in exceptional cases, State Offices may, in their discretion and on the basis of the merits of each case, furnish other information, including advance information relative to payment, to welfare organizations requesting such information in individual cases. State Offices shall exercise this discretion in as small a number of cases as possible. In no instance shall information be furnished by means of copies of the public voucher continuation sheets, for the reason that the expense and time involved in the preparation of such copies can not be justified. All requests by welfare organizations for information, other than that which they may obtain in the county association offices, shall be addressed to the State Office.

The State Offices should advise the Director of the Western Division as to the number of requests received and the nature of the information desired and furnished.

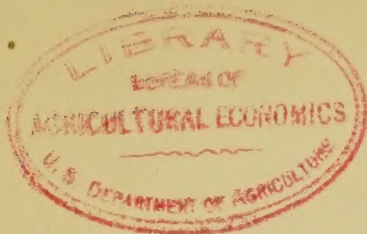
The foregoing does not affect the existing agreements with the Resettlement Administration and the Farm Credit Administration.

George E. Farrell

GEORGE E. FARRELL,
Director, Western Division.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
WESTERN DIVISION

Washington, D. C.



June 12, 1937

To STATE AGRICULTURAL CONSERVATION COMMITTEES, WESTERN REGION:

Re: Instructions relating to Multiple Farm Holdings under
the provisions of Western Region Bulletins Nos. 101,
as amended.

For the information of State offices, county offices, and persons interested as owner or operator in more than one farm in a county, there is set forth below the basis upon which aggregate performance will be determined under the 1937 Agricultural Conservation Program.

Any person who intends to file an application for payment under the 1937 Agricultural Conservation Program in a particular county must include under such application all farms, both diversion and nondiversion, which such person owns or operates in that county. In determining the diversion payment to be made to an applicant in a county, no consideration will be given to any diversion effected on nondiversion farms. However, where there is an increase in the acreage of soil-depleting crops on non-diversion farms, such farms will thereupon be classified as diversion farms where such increase is in excess of the soil-depleting base, or 20 acres, whichever is the larger, and such increase will be taken into consideration in determining the net payment for diversion on all diversion farms.

Sugar beet payments must be earned on each farm without regard to sugar-beet operations on other farms, and the computed payments for the individual farms will merely be summarized on the multiple application.

The class II payment to be made to an applicant in a county will be computed with respect to all farms owned or operated by such applicant in that county. Notwithstanding the fact that no soil-building practices are carried out in 1937 on certain farms owned or operated by the applicant, such farms must be included under the application for payment to determine the applicant's share of diversion payments, class II payments, and soil-building allowance in such county.

George E. Farrell

George E. Farrell,
Director, Western Division.

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